# Volunteer Opportunities



610 N 7th St, Springfield | Free parking available onsite

### FRONT DESK VOLUNTEER (1)





- · Assist families and visitors with any questions
- Answer the phone and door
- Receive and process donations
- Must be at least 18 years old

Contact: Alicia Womack, House Manager aw@rmhc-centralillinois.org | (217) 528-3314



Requires a weekly, biweekly, or monthly commitment



Requires a volunteer application (including criminal background check and two references)



**Great group opportunity** 

## **CLEAN UP CREW**

- Help with laundry of house linens
- Perform various indoor and outdoor cleaning activities
- Sort and put away donations

Contact: Alicia Womack, House Manager aw@rmhc-centralillinois.org | (217) 528-3314

# **FACILITIES & MAINTENANCE**

- Perform routine preventative maintenance (ex. change air filters)
- · Help with gardening and grounds upkeep
- · Assist facilities manager with other maintenance tasks as needed

Contact: Matt Bensko, Facilities Manager mbensko@rmhc-centralillinois.org | (217) 528-3314

#### MEALS FROM THE HEART HOST (1)





- · Assist groups providing dinner for RMHC families
- Familiarize groups with kitchen guidelines, organization, and cleanup

Contact: Alicia Womack, House Manager aw@rmhc-centralillinois.org | (217) 528-3314

## MEALS FROM THE HEART DINNER



- · Provide dinner for current RMHC families
- Meals may be prepared at RMHC or catered through a commercially licensed kitchen

**Contact: Carol Bingham, Volunteer Coordinator** carol@rmhc-centralillinois.org | (217) 528-3314

#### Want to help but unsure how? Contact us for personalized opportunities!

\*Volunteers may be under 18. Duties are aligned with the needs of our house and families.